

babilonia



ITALIAN LANGUAGE SCHOOL

Centro di Lingua & Cultura Italiana

via Timoleone, 10 - 98039 Taormina, Sicilia, Italy

tel/fax (+39) 0942 23441 - www.babilonia.it - info@babilonia.it

ENROLMENT FORM

We kindly ask you to fill in this form and fax it back to us at (+39) 094223441. Please, send it with a copy of the payment of the € 250 deposit.

Sending this enrolment form will automatically mean acceptance of the General Regulations. Please, fill in this form with your personal data in CAPITAL LETTERS. Thank you!

Name:	Family name:
Address:	
ZIP code:	Town:
State/Country:	
Telephone:	Fax:
E-mail:	
Nationality:	Job:
Date of birth:	Age:

Knowledge of Italian: none low intermediate fair very good.

How did you hear about the school?

Our brochure. Where did you find it?

Internet, using a search engine. Which one?

Internet. using a link. To what?

Agency. Which one?

Magazines. Which one?

Friends. Who?

I am a former student.

By another school. Which one?

I just walked in.

SCHEDULE 2010

January 04.01 and 18.01	April 12.04 and 26.04	July 05.07 and 19.07	October 04.10 and 18.10
February 01.02 and 15.02	May 03.05 and 17.05 and 31.05	August 02.08 and 16.08 and 30.08	November 02.11 and 15.11
March 01.03 and 15.03 and 29.03	June 31.05 and 14.06 and 28.06	September 06.09 and 20.09	December 29.11 and 06.12*

The school closes on December 18th. 2009 Re-opening, Jan, 11th, 2010

National Holidays (on these dates the school is closed)

Easter Monday, - Liberation Day (25/4), - Labour Day (1/5), - Day of the Republic (02/06), - Assumption of Mary (15/8), - All Saints' Day (1/11), - Immaculate Conception (8/12)

Refunds for National Holidays will be made, on the following bases:

Semi-standard Course = 20 € - Standard course = 30 € - Standard Plus Course = 65 € - Intensive Course = 70 €

ENROLMENT FEE: 50 euro

PRICES INCLUDE

- free Internet access
- in-school and outdoor insurance
- teaching materials
- free extra-curricular activities
- oral and written entrance test
- student card for discount in town
- certificate of attendance
- air-conditioned classroom

PRICES 2010 in €uro

- 20% DISCOUNT from Jan,4th to Mar, 26,th and from Nov, 1st to Dec, 17th

SHORT-TERM GROUP LANGUAGE COURSES	1 week	2 weeks	3 weeks	4 weeks	5 weeks	6 weeks	7 weeks	8 weeks	9 weeks	10 weeks	11 weeks	12 weeks
● SEMI-STANDARD COURSE: 2 hours a day language analysis OR communicative tasks	130	260	360	460	560	660	760	860	960	1060	1160	1260
● STANDARD COURSE: 4 hours a day language analysis & communicative tasks	195	390	520	650	780	910	1040	1170	1300	1430	1560	1690
● STANDARD PLUS: 4 hours in group PLUS 1 hour individual lesson a day	365	730	1035	1340	1645	1950	2255	2560	2865	3170	3475	3780
● INTENSIVE COURSE: 6 hours a day language analysis & communicative tasks	360	720	1040	1360	1680	2000	2320	2640	2960	3280	3600	3920

LONG-TERM GROUP LANGUAGE COURSES	13 weeks	14 weeks	15 weeks	16 weeks	17 weeks	18 weeks	19 weeks	20 weeks	21 weeks	22 weeks	23 weeks	24 weeks
● SEMI-STANDARD COURSE: 2 hours a day language analysis OR communicative tasks	1360	1460	1560	1660	1760	1860	1960	2060	2160	2260	2360	2460
● STANDARD COURSE: 4 hours a day language analysis & communicative tasks	1820	1950	2080	2210	2340	2470	2600	2730	2860	2990	3120	3250
● STANDARD PLUS: 4 hours in group PLUS 1 hour individual lesson a day	4085	4390	4695	5000	5305	5610	5915	6220	6525	6830	7135	7440
● INTENSIVE COURSE: 6 hours a day language analysis & communicative tasks	4240	4560	4880	5200	5520	5840	6160	6480	6800	7120	7440	7760

PRIVATE LANGUAGE COURSES	10 hours per week	15 hours per week	20 hours per week	Each extra hour
● ONE-TO-ONE COURSES	370	555	740	37
● TWO-TO-ONE COURSES	520	780	1.040	52

SPECIAL COURSES

- CELI EXAM PREPARATION COURSE: CELI exam is given in 2 sessions a year. For dates, please, contact our office. The course includes:
 - an assessment test to decide the level of the CELI for which the student will enrol (5 hours in the afternoon of the first day)
 - fees for the CELI exam
 - the exam on the dates fixed by the University of Perugia to be taken in our school at the end of the Preparation course at school
- | | | |
|-------|---------|---|
| 2.050 | 4 weeks | 4 hours per day, class in group PLUS 1 hour a day, one-to-one class |
| 2.800 | 6 weeks | 4 hours per day, class in group PLUS 1 hour a day, one-to-one class |
| 3.550 | 8 weeks | 4 hours per day, class in group PLUS 1 hour a day, one-to-one class |

CULTURE COURSES 2 week courses - 20 hour lessons - starting dates according to Course Schedule

- THE SICILIAN WRITERS IN ITALIAN LITERATURE from the Greek, Roman, Arab and Norman writers to the present day 815
- THE HISTORY OF SICILY from pre-historic, through Greek, Roman, Arab and Norman to the present day 815
- ART HISTORY IN SICILY sculpture, painting and architecture in Sicily, from pre-historic to the present day 815

ITALIAN PLUS... FUN!!! Extra courses to be added to the language course. Prices per week. Extendable from 1 up to 24 weeks.

- "CASALINGA" COOKING CLASSES 3 days a week, 3 hours half a day 240
- WINE TASTING FOR BEGINNERS in 2 weeks: 6 lessons (1,5 h. each), including visit to a wine cellar & vineyards 375
- FOOD & WINE OF SICILY 3 lessons (1,5 h. each), including tasting 175
- HIKING, TREKKING & ECO-TOURING 2 half days + 1 full day a week 700
- DIVING FOR BEGINNERS 1 afternoon session 110
- SCUBA-DIVING 2 afternoons with 2 dives each afternoon 245
- "PADI" INTERNATIONAL DIVING LICENCE in 2 weeks: 5 theory lessons (1,5 h. each) + 5 times diving with gas tanks (2 h. each) 460
- SICILIAN CERAMICS & OTHER ART TECHNIQUES 3 days a week, 1 1/2 hours a lesson 225
- GOLF FOR BEGINNERS 2 lessons with Head Professional golf teacher + 2 car rental, petrol not included 440
- PLAYING GOLF 2 green fees + 2 golf car + 2 golf equipment + 2 car rental, petrol not included 650
- BUSINESS & EXECUTIVE 2 days a week, 2 hour lesson a day 815
- COMMERCIAL CORRESPONDENCE 5 days a week, 2 hour lesson a day 565

ACCOMMODATION - 20% DISCOUNT from Jan,5th to Mar, 27,th and from Nov, 2nd to Dec, 18th

- | | | |
|--|--------------------------|--------------------------|
| ● INDEPENDENT APARTMENT | 35,00 a day, single room | 35,00 a day, double room |
| ● ROOM IN SHARED APARTMENT with use of kitchen | 22,00 a day, single room | 32,00 a day, double room |
| ● HOME-STAY breakfast only | 28,00 a day, single room | 42,00 a day, double room |
| ● HOME-STAY half-board | 38,00 a day, single room | 62,00 a day, double room |
| ● HOME-STAY full-board | 48,00 a day, single room | 82,00 a day, double room |
| ● PENSION, 2 STAR HOTEL breakfast included | 30,00 a day, single room | 50,00 a day, double room |
| ● HOTEL, 3/4/5 STAR | quoted on request | quoted on request |

PICK-UP SERVICE from/to CATANIA AIRPORT (from 1 to 3 people)

- 75 one way / 150 return

ENROLMENT FORM

LANGUAGE COURSES

■ **SEMI-STANDARD:** 2 hours a day language analysis OR communicative tasks
from: _____ to: _____ total number of weeks: _____
please, choose between language analysis OR communicative tasks

■ **STANDARD:** 4 hours a day language analysis & communicative tasks
from: _____ to: _____ total number of weeks: _____

■ **STANDARD PLUS:** 4 hours in group PLUS 1 hour individual lesson a day
from: _____ to: _____ total number of weeks: _____

■ **INTENSIVE:** 6 hours a day language analysis & communicative tasks
from: _____ to: _____ total number of weeks: _____

■ **INDIVIDUAL LESSONS:** one-to-one
from: _____ to: _____ total number of hours: _____

■ **CLOSED GROUP LESSONS:** two-to-one
from: _____ to: _____ total number of hours: _____
please, write the name of your partner: _____

■ **CELI EXAM PREPARATION COURSE** (please, see description):
from: _____ to: _____ total number of weeks: _____

CULTURE COURSES

■ **THE SICILIAN WRITERS IN ITALIAN LITERATURE**
from: _____ to: _____ total number of weeks: _____

■ **THE HISTORY OF SICILY:**
from: _____ to: _____ total number of weeks: _____

■ **ART HISTORY IN SICILY:**
from: _____ to: _____ total number of weeks: _____

ACCOMMODATION

please, specify the name of your room mate in case of double room:

■ **INDEPENDENT APARTMENT** single double
from: _____ to: _____ total number of weeks: _____

■ **ROOM IN SHARED APARTMENT** single double
from: _____ to: _____ total number of weeks: _____

■ **HOME- STAY** single double
 breakfast only
 half board
 full board
from: _____ to: _____ total number of weeks: _____

■ **PENSION, 2 star hotel** single double
from: _____ to: _____ total number of weeks: _____

■ **HOTEL, 3 star hotel** single double
from: _____ to: _____ total number of weeks: _____

PICK-UP SERVICE from/to CATANIA AIRPORT

■ 1 person ■ 2 people ■ 3 people

if you are sharing the taxi, please, specify who your travel mates are:

■ **ONE WAY** ■ **RETURN (IF REQUESTED)**
day of arrival: _____ day of departure: _____
time of arrival: _____ time of departure: _____
flight number: _____ flight number: _____
coming from: _____ to: _____

EXTRA COURSES to be added to the language course

■ **"CASALINGA" COOKING CLASSES**
3 days a week, 3 1/2 hours a day
from: _____ to: _____ total number of weeks: _____

■ **"COOKING CLASSES FOR REAL CHEFS**
3 days a week, 3 1/2 hours a day
from: _____ to: _____ total number of weeks: _____

■ **WINE TASTING FOR BEGINNERS**
in 2 weeks: 6 lessons (1,5 h. each), including visit to a wine cellar
from: _____ to: _____ total number of weeks: _____

■ **PRODUCE OF SICILY: WINE, OIL & CHEESE**
3 lessons (1,5 h. each), including tasting
from: _____ to: _____ total number of weeks: _____

■ **THE SICILIAN WAY TO CERAMICS**
3 days a week, 1 1/2 hours a lesson
from: _____ to: _____ total number of weeks: _____
please, specify: _____

■ **HIKING, TREKKING & ECO-TOURING**
2 half days + 1 full day eco-tour a week
from: _____ to: _____ total number of weeks: _____

■ **"PADI" INTERNATIONAL DIVING LICENCE**
in 2 weeks: 5 theory lessons + 5 times diving with gas tanks
from: _____ to: _____ total number of weeks: _____

■ **DIVING FOR BEGINNERS**
1 afternoon session
from: _____ to: _____ total number of weeks: _____

■ **MOUNTAIN BIKING**
2 half days + 1 full day sport activity a week
from: _____ to: _____ total number of weeks: _____

■ **GOLF FOR BEGINNERS**
2 lessons a week with golf teacher + 2 car rental, petrol not included
from: _____ to: _____ total number of weeks: _____

■ **PLAYING GOLF**
2 green fees per week + 2 golf car + golf equipment + 2 car rental,
petrol not included
from: _____ to: _____ total number of weeks: _____

■ **BUSINESS & EXECUTIVE**
2 days a week, 2 hour lesson a day
from: _____ to: _____ total number of weeks: _____
please, specify: _____

■ **COMMERCIAL CORRESPONDENCE**
2 days a week, 2 hour lesson a day.
from: _____ to: _____ total number of weeks: _____

In signing this agreement, I confirm having read completely the Regulations and I agree with all their content.

Place and Date: _____

Signature: _____

All enrolments are subject to the following General Conditions, which become legally binding on acceptance of enrolment by BABILONIA – Italian Language School

LESSONS All group classes run Monday through Friday except during official Italian holidays. Students must present themselves at school on their first day at 08.30. One class hour equals 55 minutes. Group lessons are usually held in the mornings, however on occasion (generally during high season) these group lessons may be scheduled in the afternoon. Individual lessons are generally held before or after group classes. The number of course hours includes the entrance/placement test (mandatory) and final exam (given on request). Completion of a particular 4-week course does not guarantee advancement to the next level. In the rare event that a student arrives, takes the entrance exam and is the only student for a particular level, that student's tuition cost will be converted to private one-to-one lessons. The standard 4-hour course will be converted to 2 hours of individual tuition. In the event that there are only 2 students for a particular level, the number of hours for the class will be reduced by 1 hour per day (for example: 3 hours instead of 4 for the Standard class) given the more intense nature of a small class size. In case of complaints, a student can address our administration office to talk to the Director of Studies. The policy for complaints is on display in our school administration office.

NATIONAL HOLIDAYS The school is closed on Easter Monday, Liberation Day (25/4) Labour Day (1/5), Day of the Republic (2/6), Assumption of Mary (15/8), All Saints' Day (1/11), and Immaculate Conception (8/12).

ACCOMMODATION Finding accommodation is a free service for all students accordingly enrolled. All housing is on a first reserved first served basis and is strictly booked from weekend to weekend. On the day of departure students must vacate their accommodation by 10.30. The school acts only as an intermediary regarding lodging, and takes no responsibility regarding the relationship between the landlord and the student. All of the accommodation available through the school has been selected by our Accommodation Manager, according to our Inspection Scheme for cleanliness, comfort, and location. Since all accommodation is privately owned and operated, there are minor differences in amenities, but all meet a standard level of quality and convenience and are regularly checked by our school. In matching housing needs with what is available, everyone must keep in mind the seasonal and limited nature of housing resources in Taormina, not to mention the modest price that students pay for their accommodation. In case of complaints, a student can address our administration office to talk to the Apartment Manager. The policy for complaints is on display in our school administration office.

PICK-UP BOOKING CONDITIONS This service must be reserved at least one week before the arrival. All last minute flight changes or late flights (on Saturdays and Sundays) must be immediately communicated directly to the taxi service. The telephone number of the taxi service is always provided by our office to the student who is responsible for informing the taxi service. If the taxi driver is NOT informed of any delay within at least one hour and an half before the scheduled arrival time in Catania, both the taxi service and the school decline any responsibility about the good end of the pick up service, the booking will not be considered cancelled and the fee is still payable. The school is not responsible if agents do not notify the student of the stated conditions or if the student does not follow the conditions given. This service is not cancellable within 48 hours of your arrival.

EXTRA COURSES Extra courses are operated through external partners who are liable for the services provided.

DEPOSIT A € 250 non-refundable deposit is required to secure reservations. Payments for the deposit can be made by cash, bank transfer, International Cheque, Western Union and by credit card on line through www.babilonia.it/italian_language_school/deposit.html via Paypal (please, send to director@babilonia.it).

BALANCE All fees must be paid in full at the latest on the first day of your arrival at school. If payment in full has not been received within the first day the student will not be allowed to start his/her course. On no account can the tuition fee paid for group classes be transferred to individual classes, after the beginning of a course. The rent for accommodation has to be paid directly to the school on the first day of arrival at school.

PAYMENT CONDITIONS Payments for the language course, accommodation, pick-up, extra courses or any other extra service can be made by cash, bank transfer, Travellers'Cheque, International Cheque, by Visa or Mastercard or by Western Union or by credit card on line through www.babilonia.it/italian_language_school/deposit.html via Paypal (please, send to director@babilonia.it).

Our registration office will coordinate all necessary information. Bank charges are to be met in full by the student. For International cheques an additional € 10 must be included to cover bank expenses. Our bank information (for bank transfers) is:

Bank name	MONTE DEI PASCHI
Branch name	Agenzia di Taormina
Address	Piazza Duomo, 98039 Taormina, Italy
IBAN Code	IT 86 W 01030 82590 000000241831
BIC Code	PASCITMMCAT
Transfer for	BABILONIA srl

Please, clearly specify for whom the payment is made

CHANGES TO BOOKINGS BABILONIA reserves the right to levy an additional administration fee of 150 € to cover the costs of any changes that are requested to pre-booked courses or accommodation after we have confirmed the student's place in school. It is possible to upgrade the course for a more intensive course during the study-stay but the contrary is not possible, without paying an additional enrolment fee.

CANCELLATIONS AND REFUND POLICY The following are BABILONIA charges and refunds for cancellation or withdrawal from a course: the school must be informed immediately of any requested changes or withdrawal notices or cancellations in writing; the deposit is non-refundable; deposits and fees are not transferable from person to person. If BABILONIA rejects an application, the applicant is entitled to a full refund within 30 days.

REFUNDS OF TUITION OR ACCOMMODATION FEES PRIOR TO ARRIVAL The € 250 is never refundable after an enrolment has been accepted by BABILONIA and the school has sent a confirmation for the course and/or any other related service.

REFUNDS OF TUITION FEES AFTER COURSE START DATE

If a student does not attend, withdraws or shortens his/her course after the course has begun, tuition fees will not be refunded. No refunds are allowed for a delayed start or premature departure. Student tuition is never refunded due to absence from class and study hours subsequently lost can not be made up. For entitlement to a refund, a 2 week notice period is required and the refund of any tuition in excess of this period will be refunded in full, less a cancellation fee of € 150.

REFUNDS OF ACCOMMODATION FEES AFTER ARRIVAL

No refund is allowed for a delayed arrival or premature departure. Should a student withdraw from his/her accommodation after arrival without satisfying the Administration Office with a valid motive, a 2 week notice is required. In this case, any accommodation fees paid in excess of this period will be refunded in full, less a cancellation fee of € 150. In the event of a fully justifiable reason for withdrawal, with the help of our Apartment Manager, the Administration Office will move the student to another apartment or find an alternative solution.

"PERMESSO DI SOGGIORNO" PERMIT & VISAS

According to the Italian Law n° 68, May 28, 2007, foreigners (citizens not belonging to the European Union) staying in Italy for less than 90 days with a regular Tourist Visa do not need to apply for a Permesso di Soggiorno.

As per the Official website of the Italian Police (www.poliziadistato.it/pds/ps/immigrazione/ingresso.htm), all individuals entering Italy who are citizens of non-European countries (countries not belonging to the Schengen area) and staying in Italy for fewer than 90 days are only required to get their passports stamped at the customs station at the airport of entry. The customs stamp is equivalent to the Dichiarazione di Presenza required of the Schengen area citizens. Additionally, according to the current legislation, U.S., Canadians, Australians, N.Z.s. and Japanese citizens, do not need to apply for a Permesso di Soggiorno, if staying for fewer than 90 days.

If the stay is for over 90 days, all aliens (citizens not belonging to the European Union) who enter Italy legally must comply with the rules governing the stay of aliens in Italy, and are required to report their presence on Italian territory to the local Central Police Station ('Questura') of the province in which they are staying within 8 working days from the date of entry, and apply for a residence permit ('permesso di soggiorno') pursuant to article 5 of Law 286/1998. Aliens requesting this residence permit are required to be fingerprinted.

We suggest to look for up-to-date information on the Italian Police website www.poliziadistato.it/ and the Foreign Office website www.esteri.it/

ACCIDENT AND MEDICAL INSURANCE We advise students to take out medical and personal insurance before leaving their home country. Citizens from the European Union are entitled to free medical care in Italy if they hold an E111 Form which can be obtained from their local health authority in their home country before departing for Italy. Citizens not of the European Union must conform to the requirements issued by the Italian Government. Details can be obtained at their local Italian Embassies. BABILONIA has insurance for those liabilities expressly imposed by Italian law and for in-door and out-door activities organised by the school.

RESOLUTION OF DISPUTES If a student wishes to complain about any aspect of the service, the complaint should be made in the first instance to the BABILONIA office. In the event that the matter is not resolved, the student or student's agent should make a complaint in writing to the Director of BABILONIA. Such complaints will be investigated provided that:

- the complaint is received within one month of the course finishing
- the complaint was initially registered in writing
- all bills relating to the student making the complaint have been settled in full

LIABILITIES BABILONIA and its staff and representatives are not held liable for any loss, damage or injury to persons or property however caused, except where liability is expressly imposed by Italian law. BABILONIA is not held liable in the event that any service contract to be provided by BABILONIA should become impossible to supply for any cause or reason beyond the control of BABILONIA.

VALID PRICES Prices in the brochure are valid from January, 1st until December, 31st.

EXPULSION BABILONIA reserves the right to dismiss any student whose conduct is unsatisfactory at the discretion of the centre Director, whose decision is final. There will be no refund for fees in cases of expulsion and any billed but unpaid fees become payable immediately.

ACCEPTANCE OF THIS REGULATION All enrolments are subject to the above mentioned General Conditions, which become legally binding on acceptance of enrolment by BABILONIA. By BABILONIA's acceptance of an applicant's electronic and/or signed form of registration or any other written form of registration (also through agencies and representatives), the applicant tacitly agrees to accept these General Conditions.